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## **MAYOR'S CHARITY APPEAL FUND MEETING**

**Wednesday, 30th November, 2022 at 5.30 pm in the Mayors Parlour,  
Civic Centre, Silver Street, Enfield, EN1 3XA**

**Membership:** Cllr Mahym Bedekova, Cllr Guney Dogan, Cllr Edward Smith, Cllr Doris Jiagge, Mr Ian Davis (CEX)

### **AGENDA**

- 1. WELCOME AND APPOINTMENT OF CHAIR**
- 2. APOLOGIES**
- 3. DECLARATIONS OF INTEREST**

Members are invited to identify any disclosable pecuniary, other pecuniary or non-pecuniary interests relevant to items on the agenda.

- 4. AGREE MINUTES OF LAST MEETING (Pages 1 - 4)**

To agree the minutes of the meeting which took place on the 1<sup>st</sup> November 2021.

- 5. OFFICERS REPORT ON MAYOR'S CHARITY APPEAL FUND 2021-22 (Pages 5 - 6)**

To receive the Officers report on the Mayor of LBE Charity Appeal Fund 2021-22.

- 6. MAYORS CHARITY APPEAL FUND 2021-2022 UNAUDITED ACCOUNTS AND AUDITORS REPORT (Pages 7 - 10)**

To receive and agree the final unaudited accounts and auditors report for 2021-22.

**7. LIST OF DISTRIBUTION OF FUNDS 2021-22** (Pages 11 - 14)

To receive and agree the proposed amounts to be distributed to the identified charities from the Mayor's Charity Appeal Fund 2021-22.

**8. MAYORS CHARITY APPEAL FUND 2022-2023** (Pages 15 - 16)

To receive agreement from the Trustees to proceed with the chosen charities of the Mayor of Enfield 2022-2023 attached.

**9. DATE OF NEXT MEETING**

The date of the next meeting will be confirmed once the accounts have been audited in November 2023.

**London Borough of Enfield  
Mayor's Charity Appeal Fund  
Registered Charity Number 283320**

Minutes of the meeting of the Trustees of the Enfield Mayor's Charity Appeal Fund held via Microsoft Teams on Monday 1<sup>st</sup> November 2021.

**MEMBERS**

**Trustees:**

Councillor Susan Erbil  
Councillor Edward Smith  
Councillor Christine Hamilton

**Ex-Officio Members:**

Mayor in Office: Councillor Sabri Ozaydin  
Chief Executive: Ian Davis

**OFFICERS**

Jeremy Chambers – Director of Law & Governance (Monitoring Officer)  
Claire Johnson – Head of Governance & Scrutiny  
Clare Bryant – Senior Governance Officer  
Koulla Panaretou – Mayor's Office Manager  
Marion Cameron - Deputy Head of Internal Audit & Risk Management

		<b><u>ACTION</u></b>
<b>1.</b>	<p><b>WELCOME &amp; APPOINTMENT OF CHAIR</b></p> <p>Agreed that Cllr Susan Erbil was appointed as Chair of the Trustees for the Mayoral year 2021-22.</p>	
<b>2.</b>	<p><b>APOLOGIES FOR ABSENCE</b></p> <p>Apologies for absence were received from Ian Davis, Chief Executive.</p>	
<b>3.</b>	<p><b>MINUTES</b></p> <p><b>3.1</b> The minutes of the meetings held on Tuesday 24<sup>th</sup> November 2020 <b>agreed.</b></p> <p><b>3.2</b> The following matters arising from the minutes were confirmed:</p> <ul style="list-style-type: none"> <li>• Koulla confirmed that evidence from each of the Charities has been received in writing, identifying how the monies have been spent.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Marion Cameron (Internal Audit) clarified the position regarding the Corporate Risks categories of Fraud and Corruption and Financial management being classed as a high- risk rating. When the document was prepared the information was taken from the Terms of Reference which were linked to the Counter Corporate Risk Registered which was also rated high at the time. This has now been changed and the risk register has been refreshed.</li> <li>• <u>Publication of Minutes:</u> At the meeting of Trustees unanimously agreed that the agenda and minutes for the meeting dated 1<sup>st</sup> November 2021 be published on the Council's website.</li> </ul>	
<p><b>4. MAYOR'S CHARITY APPEAL FUND 2020/2021</b></p> <p><b>4.1</b></p> <p><b>4.2</b></p> <p><b>4.3</b></p>	<p><u>Officers' Report on Mayor's Charity Appeal Fund 2020/21:</u></p> <p>The Trustees and Officers received the Officers' Report in respect of the Mayor's Charity Appeal Fund 2020-21. The Internal Audit team found no outstanding items of risk to report on this review.</p> <p><b>The Chair requested agreement from the Trustees that the contents of the report were agreed, and this was received.</b></p> <p><u>Final Unaudited Accounts &amp; Auditors Report:</u></p> <p>The Trustees received the unaudited accounts and Auditors report. The Chair asked for any comments or questions and the following were received:</p> <p>For clarity, unaudited accounts refer to the accounts forming part of an independent examination and are not allowed to be referred to as audited.</p> <p><b>The Chair therefore requested that the Trustees confirm their agreement to both the unaudited accounts and Auditors report, and this was received.</b></p> <p><u>Distribution of Funds:</u></p> <p>The Mayor requested that the total amount raised of £2,249 during the mayoral year 2020-21 be carried forward to the next municipal year in order to build up more funds. The monies will stay in the Mayors Charity Appeal Fund account and distributed after May 2021.</p> <p><b>AGREED in line with point 5.1.2 of the Trust Deed.</b></p>	
<p><b>5.</b></p>	<p><b>MAYOR'S CHARITY APPEAL FUND 2021/2022</b></p> <p>The Trustees received Appendix E from the Mayor, Cllr Sabri Ozaydin, identifying 4 charities in order to raise as much money as possible to help</p>	

	those directly affected by the Covid 19 Pandemic, covering front line workers and NHS staff. The Mayor agreed that if any other charities are identified during the 2021-2022 municipal year that are also supporting this cause, then he would be happy to support them, if funding allows.	
7.	<b>DATE OF NEXT MEETING</b>  <b>AGREED</b> that the next Trustees Meeting will be arranged in 2022. To be arranged by the Mayor's Office.	<b>Koulla</b>

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**London Borough of Enfield  
Mayor's Charity Appeal Fund 2021/2022  
Registered Charity Number 283320**

**Officer's Report**

This year's accounts have been independently examined and work has been completed by the Internal Audit team which identified their key findings below.

The draft financial statements were prepared by the Mayoral Services Manager, Koulla Panaretou, for the Mayor of the London Borough of Enfield Appeal Fund, year ended 30 June 2022. The financial statements were prepared using the records maintained by the Mayor's Office. Internal Audit carried out a detailed reconciliation to the bank statements of cash payments and receipts to verify the accuracy and completeness of the underlying records. In addition, Internal Audit considered whether the accounting records had been kept in accordance with the regulations made under the Charities Act 2011.

Only those charities with gross income of more than £25,000 in their financial year are required to have their accounts independently examined or audited. An independent examination is needed if gross income is between £25,000 and £500,000 and an audit is needed where the gross income exceeds £500,000. The Internal Auditors established that procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion was given by Internal Audit as to whether the accounts presented a 'true and fair' view.

**Summary by Internal Audit**

Internal Audit reviewed the financial statements and accounting records provided. Their review had not identified any significant concerns regarding the accuracy and completeness of the accounting records relating to the Mayor of the London Borough of Enfield Appeal Fund for 2021/22 and they confirmed that the amount available for distribution was £2,249.

Internal Audit have not identified any further recommendations during the Mayoral year 2020-2021.

**Charitable Distributions**

The accounts for 2020-21 reported a distribution of £2,249. The Mayor requested that the monies raised during 2020-2021 are rolled over until the next mayoral year due to the pandemic affecting the amount deposited. This amount is therefore included in the final figure of £53,203 raised in year 2021-2022.

We note the Trustees have agreed that donation recipients will provide details of how the donations were spent within a set timeframe for accountability purposes. This will take effect from monies raised during 2021-22. The 2022-23 audit testing will ensure that this is put into practice and evidence provided to them to secure this recommendation.

### **Donation Distribution List**

The Trustees are due to agree the distributions of donations

### **Outstanding Information**

There are no outstanding items in relation to this review.

### **Recommendation**

The Mayors' Office will continue to implement all the recommendations identified in previous years to the best of their ability to avoid any further identifications for the future.

### **Conclusion**

The Mayors' Office will adhere to all recommendations identified previously to ensure the smooth running of the charitable account.

**Claire Johnson**

**Head of Governance & Scrutiny (Superintendent Registrars)**



## The Mayor of the London Borough of Enfield Appeal Fund

Year ended 30 June 2022

### Trustees' Annual Report

#### Reference and administration details

**Charity name**

The Mayor of the London Borough of Enfield Appeal Fund

**Registered charity number**

283320

**Charity's principal address**

Enfield Civic Centre  
PO Box 50  
Enfield  
Middlesex  
EN1 3XA

**Names of the trustees who manage the charity**

Mayhm Bedekova  
Guney Dogan  
Edward Smith  
Ian Davis (ex officio)  
Doris Jiagge (ex officio)

#### Structure, governance and management

**How the charity is constituted**

The Charity was established by Trust Deed dated 30 June 1981

**Trustee selection methods**

The Board of Trustees consists of five members, three of whom are Councillors (two from the majority group and one from the opposition) and two ex-officio appointments, namely the Mayor currently in office and the Chief Executive of the London Borough of Enfield. The three Councillors are appointed as Trustees at the Annual Meeting of the Council, which for this Municipal Year occurred on Wednesday 25th May 2022. The Council will be requested to appoint replacement Trustees at a Full Council Meeting if those originally appointed are no longer able or willing to act. The Annual General Meeting of the Trust is to be confirmed in November 2022.



# The Mayor of the London Borough of Enfield Appeal Fund

Year ended 30 June 2022

## Trustees' Annual Report

### Objectives and activities

#### Objectives

The Charity is established to further such exclusive charitable objects of the Mayor of Enfield from time to time by written appointment, and subject thereto the Trustees may from time to time at their discretion determine. Funds raised will be passed back in to the community, helping support activities and services that are vital to many residents, helping them become sustainable in the future. Youths are of particular focus, assisting to improve their future and reaching their full potential.

### Financial review

The attached financial statements show the current state of the finances, which the Board of Trustees consider to be sound

#### Reserves

There is a standard custom to retain a balance of £500 each year to meet incidental expenses between Mayoral years.

### Declaration

Signed

Date

Name

Councillor Doris Jiagge, on behalf of the Board of Trustees



## The Mayor of the London Borough of Enfield Appeal Fund

Year ended 30 June 2022

### Independent examiner's report to the Trustees of the Mayor of the London Borough of Enfield Appeal Fund

**Independent examiner's report to  
the trustees of the Mayor of the  
London Borough of Enfield Appeal**

I report to the trustees on my examination of the accounts of the Mayor of the London Borough of Enfield Appeal Fund for the year ended 30 June 2022

**Responsibilities and basis of report**

As the charity trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

You are satisfied that your charity is not required by charity law to be audited and have chosen instead to have an independent examination. I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)b of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view', which is not a matter considered as part of an independent examination

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed

Date

Name Fay Hammond, Executive Director Resources

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## **The Mayor of Enfield Charity Appeal 2020-2022 – “You are not alone”**

The Mayor of Enfield, Cllr Sabri Ozaydin, continues his second Mayoral year in the midst of a worldwide pandemic. With this in the forefront of his mind, he wanted to make a difference to the community of Enfield and spread a message of love, humanity and inclusion in a time of uncertainty and great worry for the nation. He has raised a considerable amount of money, especially in these times of austerity. He is hoping to help as many residents as possible who have been directly affected by the Covid 19 Pandemic and also say thank you to the many frontline workers, without whom many isolated and lonely people of our Borough would have gone unnoticed. He is hugely proud of the services of the NHS and their invaluable work, especially at the start of the Pandemic when the brave NHS staff worked tirelessly to save as many lives as possible and are still doing so today.

### **The Mayor’s Chosen Charities For 2020-22**

It is widely acknowledged that the challenge to society of helping many in our community is one of the great issues of our times. Cllr Sabri Ozaydin’s contribution will hopefully play a role in helping as many people as possible through the charities that have been chosen this year, to ensure that Enfield is a place that has great empathy with those facing challenge in their lives.

All have a stake in trying to ensure that everyone has the best possible quality of life in our Borough. When the most vulnerable people are supported, understood and given hope and care by the wider community, a great sense of community spirit is achieved.

Cllr Sabri Ozaydin has fund raised tirelessly during the latter part of his second year, when the lockdown measures were lifted. This left him limited time to achieve a great deal and he managed to exceed his expectations by raising the highest amount in the Charity’s history thus far. All the charities named below have worked tirelessly during Covid and have helped a vast amount of Enfield residents. He is honoured to be able to help them continue their valued work.

Below is a short biography on each charity for information:

#### **North Middlesex Hospital General Charitable Fund - 1054451**

A new charity has been identified by the North Middlesex University College Hospital in Edmonton in response to the Covid 19 Pandemic and the public wishing to make direct donations to this wonderful cause. They fund projects, ideas and opportunities brought to them by staff, patients and the local community that the NHS budget cannot cover. North Mid Charity, <https://www.northmid.nhs.uk/donate>.

They have been overwhelmed with support from the local community and supporters during the pandemic. Generous donations received have made a huge difference to staff and patients, through which they have been able to:

- Create a well-being space and programme for all the staff
- Fund devices for virtual visiting of patients
- Provide equipment and activities for patients in hospitals
- Deliver hot meals to frontline staff.

<https://www.justgiving.com/campaign/northmid-covid19-appeal>

The North Middx Hospital are also raising money to fund a project to revamp a secret garden within the hospital, helping create a safe haven for children during their stay. The existing children’s garden which is in the main hospital building will be redesigned by children, to create a safe and fun space for our

young patients and their parents/carers during their time in hospital to support their recovery and mental wellbeing. <https://www.justgiving.com/campaign/SecretGardenAppeal>

They also work with Independent Domestic Violence Advisors in maternity and across the services.

### **The Felix Project (Food Bank) – Charity Number: 1168183**

The Felix Project is a London-based food redistribution waste charity set up in 2016 to tackle both issues and in fact has an Enfield based premises. They have played a huge part in providing food to the residents of our Borough during the Pandemic.

1.5 million adults in London struggle to afford to eat every day, 400,000 children are at risk of missing the next meal. Meanwhile, our food industry generates almost 2 million tonnes of good, edible surplus food each year. They rescue good, surplus food from the food industry that cannot be sold and would otherwise go to waste. This is high-quality and nutritious, including a high proportion of fresh fruit and vegetables, baked goods, salads, meat and fish. They collect or receive food from over 450 suppliers, including supermarkets, wholesalers, farms, restaurants and delis. They then sort and then deliver this food to over 400 front-line charities, primary schools and holiday programmes in London. That way, food that would have gone to waste is reaching vulnerable people, homeless, people with mental health or those who simply cannot afford to buy regular, healthy food.

### **The Nightingale Cancer Support Centre - Charity Number: 1094435**

The Nightingale was formed by a local group of concerned individuals who felt that more could be done to support people affected by cancer in Enfield. Working together with existing local services to ensure comprehensive support. Help patients, relatives, carers, friends or those who are affected by cancer.

### **Eagles Boxing Club – Charity Number: 1112071**

Offer free boxing sessions for the local youth to get involved. It is not only somewhere positive but also mentored, building healthy relationships with dedicated coaches. More importantly these resources help reduce offending and re-offending.

Edmonton Eagles Boxing Club – contact number 0208 807 2228 - – The Mayor is encouraged to raise funds to support local people and is a project of the registered Charity which is called Community Heart (London) – 1112071.

### **Enfield Town Football Club Community Sports Development Ltd - Charity Number: 1187221**

The charity helps children/young people, elderly/old people, people with disabilities, other charities or voluntary bodies, the general public/mankind. They run Enfield Town Saturday Football School and Disability Football Team. They provide buildings/facilities/open space, services and advocacy/advice/information.

### **Southgate Progressive Synagogue - Charity Number: 239096**

The premises are based in Southgate in north London and comprises a place of worship, meeting rooms and a Hall. Services are held twice weekly and during festivals. Spiritual guidance is provided. There are education classes for all age groups, as well as social and cultural activities. A dedicated group provides care and welfare to the sick, vulnerable and elderly members of the community.

### **Enfield Alevi Cultural Centre - Charity Number: 1187283**

Principal activity of the organisation is to provide hard to reach communities with advice, information resources, guidance & practical support to improve their health, knowledge & welfare, education and living standards. The charity is also at the forefront of promoting humanism with its faith, Alevism.

**Mind in Enfield and Barnet - Charity Number: 1054539**

Mind in Enfield is a local mental health organisation who aims to provide a diverse range of culturally appropriate, accessible and quality services for those experiencing distress, those who have experienced or are experiencing mental health difficulties and for their carers and families.

**Enfield Racial Equality Council - Charity Number: 1097768**

Enfield Racial Equality Council actively promotes a racially just, fair and equitable society which will enhance the quality of life for all who live, work and learn in the London Borough of Enfield. We monitor and contribute to the development of strategic policies and actions with local statutory private and voluntary organisations.

**Muslim Community and Education Centre - Charity Number: 1156440**

To advance the religion of Islam for the benefit of the Public - Advance the knowledge and education of the general public in Quranic, Arabic and Islamic Studies - To develop the capacity and skills of the members of society and economically disadvantage Muslim community in the London Borough of Enfield, Barnet and surroundings. Based in 30 Oakthorpe Rd, London N13 5JL.

**The Enfield Caribbean Association - Charity Number: 1164139**

Enfield Caribbean Association was founded in 1986 to promote the interests, wellbeing and quality of life for the residents of the London Borough of Enfield, particularly those of Caribbean descent, through partnership work with Enfield Council, voluntary organisations and individuals with a shared interest.

**Britain Alxas Community Centre - Charity Number: 1175631**

To promote social inclusion for the public benefit amongst refugees, asylum seekers and migrants of Turkish and Kurdish descent by preventing such people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society but not exclusively by providing a local network group that encourages and enables. Located at 16 Bull Lane, Edmonton, N18 1SX.

**Lefkara Association of Great Britain - Charity Number: 295494**

To promote health awareness issues, and well-being purposes via seminars, talks, outdoor activities, and social integration for persons of all ages living in Enfield, Barnet and Haringey, for the relief of persons who are sick, disabled.

**Enfield Turkish Cypriot Association - Charity Number: 1071476**

Luncheon club for elderly people, Health, carrier services, ESOL classes, employment, IT, information advice and guidance.

**Eversley Primary School Association (EPSA) - Charity Number: 1015742**

**Demircilik Solidarity and Cultural Centre - Charity Number: 1172527**

Providing English language courses for the adult who feel isolated because of language barrier and helping them to integrate with the wider society. Helping children's learning who have difficulties at school because of less support at their home as a result of their parents' less understanding about the English Education system. Helping elderly people to make their life better. Based at 150 Ordnance Road, Enfield, EN3 6DL.

**Family Based Solutions - Charity Number: 1149383**

Family Based Solutions supports parent/carers who are abused by their children in Enfield, Haringey and Barnet. We aim to raise awareness of this mainly hidden form of abuse. We support the whole family to end the abuse in the home and improve family relationships. We support families who are survivors of domestic abuse with the aim of ending the inter-generational cycle of abuse.

**Enfield Methodist Circuit - Charity Number: 1131881**

Enables and promotes the purposes of the Methodist Church in the Enfield area.

**Bozca Der - Charity Number: 1148974**

To provide facilities for the community to use, in particular youngsters, ladies and the elderly; To offer a variety of activities and classes for our members; To make available information and advice from people outside the Charity such as such as doctors, teachers, psychologist to educate and help people; and to raise funds to support the Charity and its work. Although based in Bozca-Der Charity Building, Old Library Building, Compton Crescent, London, N17 7LD, almost all their members are residents of Enfield, and they help many of our residents.

**MAYOR OF ENFIELD, CLLR DORIS JIAGGE****LIST OF CHARITIES 2022-2023****1. Wellbeing Connect Services 1099664**

To promote holistic services that will address issues affecting its client groups. To increase awareness and understanding of mental health and domestic violent issues and its consequences to individuals, children/families and community as a whole; To provide information and advice, advocacy and support for people including carers and families affected with such issues.

**2. Enfield Carers Centre 1140089**

To improve the lives of carers in Enfield by championing their right to have choice about how their needs are met and to have a voice in shaping how services are developed for those they care for. We support Carers by providing training, information, advocacy, various support groups, counselling, complementary therapy, respite activities, replacement care and home/personal care services.

**3. Nightingale Cancer Support 1094435**

The Nightingale serves patients, relatives, carers, friends and those who are concerned about cancer care. We hope to be able to provide help and information to those who need it along their journey. We aim to work together with existing services within the borough and to co-ordinate local volunteer teams so that valuable resources are used to best effect

**4. Enfield Women's Centre 1002117**

Enfield Women's Centre (EWC) is a registered charity working for women and girls and their families in the borough of Enfield. Women or girls who needs help, can get in touch for confidential, non-judgemental support.

They explore and provide services which will enable women and girls to achieve fulfilment in their lives. These will range from their physical and mental health needs, training, recreational and creative skills. They try to assist women and girls via information, advice or referral on a range of issues including relationships, violence against women and girls, training, health, through courses, workshops, one-to-one, social activities, etc. The ethos at the Centre is to support women to work towards economic independence where possible and to become stakeholders in their own community rather than passive recipients of services. They aim to work with women who are disadvantaged and marginalised.

**5. Macmillan Cancer Research 261017**

Macmillan know that cancer can affect everything. Your body, your relationships, your money, everything. But Macmillan is here to help people live life, no matter what. They give the support to hold on to who they are and what's important. Life with cancer is still life and they help you live it. Macmillan Cancer Support improves the lives of people affected by cancer. Macmillan Cancer Support – contact number 0792 2221802

**6. Enfield Town Football Club 1187221**

The Charity's activities have expanded, and they now work in several areas. A Football School for children aged 4 to 11. Goalkeeping School for children aged 4 to 18. School Holiday Football Clubs for children aged 4 to 11. Disability Football for players aged 7 to Adult. Walking Football for players aged 14 upwards. Youth Offenders Football Coaching for players aged 14 to 18.

**7. Lefkara Association of GB 295494**

To promote health awareness issues, and well-being purposes via seminars, talks, outdoor activities, and social integration for persons of all ages living in Enfield, Barnet and Haringey, for the relief of persons who are sick, disabled.

**8. Multiple Sclerosis Society – CIC – Trustees to confirm acceptance as not registered on charities commission but a CIC**

A non-for-profit Community Interest Company dedicated to raising funds to support victims of Multiple Sclerosis in the local area. Run entirely by volunteers so operational costs are minimised and the help offered is maximised. The Multiple Sclerosis Union CIC is a registered community interest company that raise funds for the help of those with Multiple Sclerosis. The Company Number is 11725908. Permission to be sought to add this one to the list.

**9. One to One (Enfield) 1061507**

Promoting the inclusion of people with learning difficulties in the life of the local community

**10. Facefront Inclusive Theatre Limited 1116506**

Working with disabled and non-disabled artists, producing professional, and challenging theatre. Its aims are to: Use the arts as a tool for social engagement in all aspects of society. Provide programmes that enable disadvantaged adults and children to participate in the arts. Develop productions that explore social issues, raise awareness and enable people to engage in the process of change

**11. Enfield Children & Young Persons Services – ECYPS 1091715**

Co-ordinates the third sector children's' services. Provides specialist advice & support to third sector organisations reflecting the needs of all children & young people. ECYPS Projects: Youth & Play Development Soft Playroom, The Source AQA Community Help Point Scheme (CHPS) Training Inclusion Project Parenting SFSC Disclosure & Barring Services.